



## AGENDA

### Victoria Daly Shire Special Council Meeting

9AM WEDNESDAY 27<sup>TH</sup> JULY 2011

VICTORIA DALY SHIRE COUNCIL REGIONAL OFFICE,  
14 KATHERINE TERRACE, KATHERINE

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Present

Apologies

Disclosure of interest – Councillors and Staff

Reports to Council

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## VICTORIA DALY SHIRE COUNCIL

### FOR THE SPECIAL MEETING OF COUNCIL OF 27 JULY 2011

#### Report for Agenda Item No 1

Prepared by **Sandra Cannon, Chief Executive Officer**

#### **Review of Meeting Procedures**

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##### **Purpose**

Council requested that the Council Meeting Procedure be reviewed.

##### **Background**

Council at its meeting on the 28<sup>th</sup> of June 2011 passed the following resolution:

**“That the CEO review the Victoria Daly Shire meeting procedures to include, but not restricted to, the following dot points:**

- **Point of Order**
- **Power of Mayor to remove Cr.’s from meetings and subsequent actions**
- **Use out of order rulings**
- **Adherence to Agenda Items**
- **Clause to keep debate open and honest to prevent Mayor from shutting down debate**
- **Business arising**

**And present the revised meeting procedures for endorsement at the special meeting of Council on the 27th July 2011.**

**Moved: Cr. Wooldridge**

**Seconded: Cr. Hennessy**

**Resolution: Carried Unanimously”**

Council passed its meeting procedures in November 2008. These procedures were amended by council at the Council Planning Day in October 2009. It was raised at the planning day that council was not formally adhering to the meeting procedure in the areas of debate and general business. Council indicated that they did not want to change the procedures and were satisfied to continue with the present procedure. Since that time council has continued to allow open debate prior to any motion and been flexible in what it allows as general business.

In respect to the inclusion of point of order the following clause is recommended:

**“A point of order may be raised if the meeting procedures appear not to have been followed. This may interrupt a speaker during debate, or anything else if the breach of the meeting procedures warrants it. The point is to be resolved before business continues.**

**The point of order calls upon the Mayor or in the absence of the Mayor, the chair to make a ruling. The Mayor or the chair may rule on the point of order or submit it to the judgment of the council. If the chair accepts the point of order, it is said to be *sustained* and the meeting procedure breach is required to be remedied prior to business continuing. If not, it is said to be *overruled* and business can continue.**

In respect to appropriate wording for open debate and the mayors authority it is felt that council needs to workshop these issues and decide the intent of the meetings procedures.”

Meeting procedures have been developed by all the councils in Australia with the primary objectives of:

1. Restricting debate to agenda items only but allowing a process to ensure councillors can request reports or to put a Notice of Motion prior to the agenda being closed and distributed. This is to ensure an orderly meeting dealing with the agenda before the council. Our current meeting procedure reflect this objective and allows any councillor to comment on any motions.
2. Restricting General Business to items of an urgent nature only. This is to ensure councillors do not have to make decisions on business that they have not received a report on detailing the facts and other considerations that should be considered in making a decision.
3. Providing the Mayor has the authority to control a meeting via “rights to speak” and “out of order motions”. This usually covers both the council and the public.

Council officers feel that they can not provide alternate wording to the current procedure without knowing the outcome desired by council in respect to;

1. Debate and
2. Mayoral Powers

It is also felt that new councillors need to understand how they wish future meetings to be conducted. It is also noted that there is only probably 3 more council meetings prior to the next election and that the new council will have to adopt it’s own meeting procedure.

## **Recommendation**

1. **That Council:**
  - a. **include the new point of order wording into the current meeting procedures.**
  - b. **Approach LGANT to conduct a workshop with council on developing appropriate wording to meet the intent of council for the meeting procedure and that this workshop be conducted at the August briefing day with the goal of being adopted by the new council in March 2012.**
  - c. **And LGANT includes as part of the induction for the new council a workshop on meeting procedure.**

## **Attachments**

There are no attachments for this report.



## VICTORIA DALY SHIRE COUNCIL

### FOR THE SPECIAL MEETING OF COUNCIL OF 27 JULY 2011

#### Report for Agenda Item No 2

Prepared by **Sandra Cannon, Chief Executive Officer**

#### **Shire Plan 2011/2012**

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##### **Purpose**

Adoption of Shire Plan.

##### **Background**

A council must adopt a Shire Plan by 31 July each year and forward a copy to the Department. Council must prepare a draft and allow 21 days for submissions.

The draft Shire Plan has been formally presented to all Local Boards and feedback incorporated.

Community surveys have been undertaken in all communities in the Shire and the results and comments received included in this Plan.

The draft Plan was publically advertised and no submissions received.

The Shire Plan has been simplified as requested by Boards but still meets our statutory obligations.

##### **Impact for Council**

The Shire Plan provides guidance as to what services and projects we will deliver next year subject to budget allocations.

##### **Recommendation**

**That Council adopt the Shire Plan for 2011/2012.**

##### **Attachments**

There are no attachments for this report.



## VICTORIA DALY SHIRE COUNCIL

### FOR THE SPECIAL MEETING OF COUNCIL OF 27 JULY 2011

#### Report for Agenda Item No 3

Prepared by **Sophie Duggan, Accounts Receivable Officer**

#### **Declaration of Rates for 2011/2012 Financial Year**

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##### **Purpose**

To declare Council's Rates and Charges for 2011/2012 financial year.

##### **Background**

In accordance with Section 155(1) of the Local Government Act 2008, Council must declare its rates and charges by the 31<sup>st</sup> July each year. In accordance with Section 155(3) Council needs to declare that the general rates will be raised by application of a rate or charge, which will be applicable to all rateable land within its boundaries.

The purpose of rates is for Council to raise sufficient additional untied funds to ensure effective service delivery for the Shire.

Council wrote to Minister for Local Government, Malarndirri McCarthy, requesting to raise the rates by the Consumer Price Index (CPI) for the 2011/2012 financial year. The response was received in May 2011; this increase is approved, given that we use the CPI figure from the end of the December Quarter 2010 (2.38%) and that the assessable value to be used for pastoral leases is the unimproved capital value (UCV) as at 1 July 2008, and has been used to calculate increases to Rates and Charges.

At Briefing Day on 14<sup>th</sup> February 2011, Councillors participated in a Rates Workshop discussing rates modelling within the shire. One of the outcomes of this workshop was the conclusion that there should be rate equality across the Shire and therefore Pine Creek and Timber Creek will no longer be rated at differential rates, but the same as other residential properties as per the original Northern Territory Government rates advice.

##### **Rates and Garbage Charges proposed for 2011/12**

The Northern Territory Government had determined that in the 2010/2011 financial year that the rating policy of council will be capped in respect of conditionally rateable land and that only December Quarter end 2010 CPI increases, with UCV being fixed at 1 July 2008, can apply to parcels of land that previously were rateable.

Council will adopt the unimproved capital value, as at 1 July 2008, as it appears on the Valuation Roll prepared by the Office of Valuer General in accordance with the

Valuation of Land Act as its method of calculating the assessed value of all rateable land in the Council area for the year ending 30 June 2012.

## Rates

Victoria Daly Shire Council ("the Council") makes the following declaration of rates pursuant to Chapter 11 of the Local Government Act ("the Act").

1. Pursuant to Section 149 of the Act, the Council adopts the Unimproved Capital Value (UCV) method as the basis of the assessed value of allotments within the shire area.
2. The Council intends to raise, for general purposes by way of rates, the amount of \$603,911.00 which will be raised by the application of:
  - (a) *Differential rates with differential minimum amounts being payable in application of each of those differential rates.*
  - (b) *A fixed charge ("flat rate").*
3. The Council hereby declares the following rates:
  - (a) With respect to every allotment of rateable land owned by a **Land Trust or Aboriginal community living area association** within the shire that is used for **residential purposes**, a flat rate of \$656 for each allotment multiplied by:
    - (i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment; or
    - (ii) the number 1;whichever is greater.
  - (b) With respect to every allotment of rateable land owned by a **Land Trust or Aboriginal community living association** within the shire that is used for **commercial or business purposes**, a flat rate of \$776 for each allotment multiplied by:
    - (i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment; or
    - (ii) the number 1;whichever is greater.
  - (c) With respect to every allotment of conditionally rateable land within the shire area not otherwise described elsewhere in this declaration:

- (i) differential rate of 0.0656% of the assessed value as at 1 July 2008 of all land held under a **pastoral lease**, with the minimum amount being payable in the application of that differential rate, being \$328;
  - (ii) differential rate of 0.311% of the assessed value of all land occupied under a mining tenement, being an **active mining, extractive or petroleum lease**, with the minimum amount being payable in the application of that differential rate, being \$777;
- (d) With respect to every allotment of rateable land within the shire area not otherwise described elsewhere in this declaration that is used for **residential purposes**, a flat rate of \$656 for each allotment.
- (e) With respect to every allotment of rateable allotment of rateable land within the shire area not otherwise described elsewhere in this declaration that is used for **commercial or business purposes**, a differential rate of 0.301243% of the assessed value of such land with minimum amounts being payable in the application of that differential rate, being \$776 multiplied by:
- (i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment; or
  - (ii) the number 1;
- whichever is greater.

## Charges

4. Pursuant to Section 157 of the Act, the Council declares the following charges in respect of the garbage collection services it provides for the benefit of all **residential** land within the following designated communities and townships within the shire area (except such land as the Council from time to time determines to be exempt or excluded from the provision of such services or for which the Council has determined it is impractical to provide such services).
  5. The designated communities and townships within the shire area are Pine Creek, Timber Creek, Daguragu, Kalkarindji, Nauiyu Nambiyu, Palumpa, Peppimenarti, Wadeye and Yarralin Communities.
  6. Council intends to raise \$478,753 by these charges.
  7. For the purposes of paragraphs 8 & 9:
    - “residential dwelling” means a dwelling house, flat or other substantially self contained residential unit or building on residential land and includes a unit within the meaning of the *Unit Titles Act*.

- “residential land” means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling).
- the “garbage collection service” comprises a collection service of one garbage collection visit per week with a maximum of one 240 litre mobile bin (or equivalent) per garbage collection visit.

8. The following charges are declared:

- (a) A charge of \$522 per annum per **residential dwelling** in respect of the **garbage collection service** provided to, or which Council is willing and able to provide to, each residential dwelling within Daguragu, Nauiyu Nambiyu, Palumpa, Peppimenarti, Wadeye, Yarralin, and Kalkarindji communities and the townships of Pine Creek and Timber Creek.
- (b) A charge of \$236 per annum per **residential dwelling** in respect of each additional bin provided to, or which Council is willing and able to provide to, residents of each residential dwelling within Daguragu, Nauiyu Nambiyu, Palumpa, Peppimenarti, Wadeye, Yarralin, and Kalkarindji communities and the townships of Pine Creek and Timber Creek.

Other than a residential dwelling to which paragraph 9 applies.

- (c) A charge of \$946 per annum for each allotment used for **commercial or industrial purposes** in respect of the garbage collection service provided to, or which Council is willing and able to provide to, each such allotment within Daguragu, Nauiyu Nambiyu, Palumpa, Peppimenarti, Wadeye, Yarralin, and Kalkarindji communities and the townships of Pine Creek and Timber Creek.
- (d) A charge of up to a maximum of 10 times the base rate per annum, at the discretion of the CEO, will be applied to **large commercial operations**, in respect to garbage collection service provided to, or which Council is will and able to provide to, each such allotment within Daguragu, Nauiyu Nambiyu, Palumpa, Peppimenarti, Wadeye, Yarralin, and Kalkarindji communities and the townships of Pine Creek and Timber Creek.
- (e) For each allotment of land within the Shire boundary that does not receive a **garbage collection service** and is not a business enterprise, a charge of \$164 per allotment of land on which there is no residential dwelling except for pastoral leases.

The waste management service shall consist of unlimited access to Council’s Waste Management Facility for the deposit of waste generated from residential land only.

- (f) For each allotment of land within the Shire boundary that does not receive a **garbage collection service** and is a business enterprise, a charge of \$430 per allotment of land on which there is no residential dwelling.

The waste management service shall consist of unlimited access to Council's Waste Management Facility for the deposit of waste generated from business land (pastoral and mining) only.

9. Where the person liable to pay the charge satisfies Council that a comparable alternative garbage service is being provided to the residential dwelling in respect of which the charges applies, a charge of \$422 shall apply.

#### **Relevant interest rate**

10. The Council fixes the relevant interest rate for the late payment of rates and charges in accordance with Section 162 of the Act at the rate 17 % per annum which is to be calculated on a daily basis.

#### **Payment**

11. The Council determines that the rates and charges declared under this declaration must be paid within 28 days, being October 29<sup>th</sup> 2011, of the issue of a rates notice under section 159 of the Act.

Instalments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty. A ratepayer who fails to pay the rates and charges notified under the relevant rates notice under section 159 of the Act may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges.

#### **Interest of unpaid rates**

That pursuant to Section 162 of the Local Government Act 2008, if rates are not paid by the due dates, interest accrues on the amount outstanding on a daily basis from the date on which the payment was due and payable until the date payment is made in full, and the amount payable and interest should be rounded to the nearest dollar.

That pursuant to Section 162(3) of the Local Government Act 2008, the council determines that the relevant rate is fixed at 17.00% per annum.

#### **Recover of Outstanding Rates and Charges**

A ratepayer who fails to pay rates and charges on the due date may be subject to legal action for the recovery of the principle amount of rates and charges, interest accrued on the principle amount and costs reasonably incurred by the Victoria Daly Shire Council in recovering or attempting to recover the Rates and Charges.

#### **Options**

Council has the option of accepting and declaring the rates and charges as outlined, or Council has the option to do nothing, resulting in the council's inability to levy any rates or charges for 2011/12.

### **Identification of relevant legislation, Council policy and plans**

The rates outlined in the declaration are in accordance with the following:

- Local Government Act 2008, Chapter 11, particularly Section 155;
- Local Government Act 2008 Guideline, particularly section 3.1 in relation to conditional rating of mining tenements and section 3.2 in relation to conditional rating of pastoral leases.

In the Shire Plan, the following assumptions have also been identified in

### **Consultation**

The draft Shire Plan has been available for public consultation since 24 May 2011.

In accordance with Section 158 of the Local Government Act 2008, Council must also publish a public notice within 21 days after declaring the rates on Council's website and within a newspaper circulated generally in the Council's area

### **Impact for Council**

The application of rate charges in Victoria Daly Shire Council will ensure that Council has the adequate financial resources to deliver services in the Shire.

For Council's information, the following land is exempt from rating under Section 144 of the Local Government Act 2008:

- Crown Land – occupied by the Territory or land owned by the Commonwealth other than for industrial or commercial purposes;
- Community Land – reserves, parks, sports grounds, gardens, cemeteries or roads, which are a public place;
- Land owned by Religious bodies – churches, manses, teaching buildings etc;
- Public Hospitals;
- Land used for a Public Benevolent Institution or Public Charity;
- Educations Institutions – schools, universities, tertiary education, youth centres;
- Libraries or museums;
- Land exempted under other Acts.

In 2011/12 Council will rely on income from rates and charges. Council needs to declare the rates outlined above to ensure that there is sufficient income for Council to operate and provides services and that it is compliant with the Local Government Act 2008.

### **Recommendation**

**That Council declares the rates and charges for the period from 1 July 2011 to 30 June 2012.**

**Attachments**

There are no attachments for this report.



## VICTORIA DALY SHIRE COUNCIL

### FOR THE SPECIAL MEETING OF COUNCIL OF 27 JULY 2011

#### Report for Agenda Item No 4

**Prepared by**                    **Greg Arnott, Director, Corporate & Community Services**

#### **Adoption of Schedule of Fees and Charges**

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##### **Purpose**

This report details the proposed fees and charges for the provision of facilities and services for all Service Deliver Centre's throughout the Shire for the 2011/12 Financial Year.

##### **Background**

Every year that council adopts its schedule of Fees and Charges, to effectively manage revenue and to provide equity of services throughout the Shire.

This year, those base charges have been increased by approximately 5% across the board to enable the Shire to effectively capture the cost of providing for the services and facilities listed.

##### **Impact for Council**

The attached Schedule of Fees and Charges provides transparency for all Constituents and Staff, and also forms a base line for budgeting additional revenue for the provision of these facilities and services.

##### **Recommendation**

**That Council adopts the Schedule of Fees and Charges for the period from the 1 July 2011 to 30 June 2012.**

##### **Attachments**

1 1112 VDSC\_Fees\_and\_Charges\_DRAFT3 (2).pdf

	FEE/CHARGE FOR 2011/2012 from 1 July 2011	
<b>GENERAL PURPOSE FUNDING</b>		
Change of Ownership Advices - Rates	33.00	
Change of Ownership Advices - Building	70.00	
Copies of Rate Notices	20.00	
Rate Book (Hard Copy)	365.00	
Rate Book (Disc Copy)	14.50	
update)	120.00	
<b>ADMINISTRATION</b>		
<b>Photocopying</b>		
A4 (single sided) per copy	60.00	inc
A4 (double sided) per copy	1.10	inc
A3 (single sided) per copy	1.10	inc
A3 (double sided) per copy	2.20	inc
Copy to disc	5.50	inc
<b>Faxing</b>		
Domestic charge per page - within NT (send)	0.55	inc
Domestic charge per page - Interstate (send)	1.10	inc
International charge per page (send)	2.20	inc
Receiving Faxes - A4	0.55	inc
<b>Laminating</b>		
A4	2.70	inc
A3	5.50	inc
<b>Printing</b>		
per page (Black and white only)	0.60	inc
<b>Internet Access</b>		
Per half hour	5.30	inc
Per hour	10.00	inc
<b>Electoral Roll</b>		
To apply to everyone other than Councillors and Candidates for election purposes.	TBR	
<b>Council Meeting Room &amp; Equipment Hire</b>		
Government Departments & Private Organisations (Fees are reduced by 50% for a half day hire)		
VDSC Head Office Meeting Room (per use per day) - includes digital projector & screen	330.00	+ GST
<b>ADMINISTRATION (cont.)</b>		
<b>Council Minutes &amp; Agendas</b>		
<i>Minutes and Agendas are available for free on the Councils Website</i>		
Agenda Only (per meeting)	23.00	
Minutes Only (per meeting) current - on file	22.00	
Minutes Only (per meeting) from archives	33.00	
Minutes & Agenda (per meeting)	40.00	
Agenda Only (per annum)	205.00	
Minutes Only (per annum)	205.00	
Minutes & Agendas (per annum)	400.00	
(No charge to media)		
<b>Other Council Publications</b>		
<b>Website</b>		
Local Laws / Bylaws	25.00	incl GST
<b>LIBRARY</b>		
<b>Library Services</b>		
Photocopying A4 (single sided) per copy	0.60	
Photocopying A3 (single sided) per copy	1.10	
Printing A4 (single sided) per copy	0.60	
Internet - 30 minute usage	5.50	
Lost & Damaged books/items Admin fee (plus depreciated replacement cost)	2.20	plus cost
<b>Temporary Members Deposits (fully refundable)</b>		
Deposit for 2 books	22.00	
Deposit for 5 books	55.00	
<b>RIBS</b>		
Production fees (per hour)	55.00	
Broadcasting fees (per week)	55.00	

<b>ACCOMMODATION</b>		
Visitor's Quarters (per person per night)		
Visitor's Quarters (2 Bedroom) per night	315.00	incl GST
Visitor's Quarters (1 Bedroom with ensuite) per night	160.00	incl GST
Visitor's Quarters (1 Bedroom without ensuite) per night	105.00	incl GST
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>		
<i>Registrations are due and payable on the 1st of November in the year of expiry of the license.</i>		
<b>Sterilised Dog</b>		
<b>One Year</b>		
Normal Fee	10.00	
Pensioner Concession	5.00	
<b>Unsterilised Dog</b>		
<b>One Year</b>		
Normal Fee	80.00	
Pensioner Concession	40.00	
Replacement Dog Tags	11.00	
<b>Schedule of Dog Infringement Fees</b>		
Dog Seizure Fees	55.00	
<b>Dog Pound Charges</b>		
Each day thereafter	17.00	
Destruction of dog	55.00	
<i>Impounded animals are destroyed after 72 hours of detention.</i>		
<b>Cat Traps</b>		
Hire Fee	Nil	
Bond	31.50	per day
<b>Vehicle Charges</b>		
Towing Abandoned Vehicle - In addition to Infringement	Full Cost	Recovery
<b>FIRE CONTROL</b>		
<b>Fire Penalties</b>		
Fire Break Penalty	315.00	
Fire Break Orders	Full Cost	Recovery
<b>REFUSE CHARGES</b>		
<b>Refuse Charges</b>		
Domestic bin - once weekly service (per bin per annum)	522.00	
Commercial bin- once weekly service (per bin per annum)	946.00	
Additional Bins (per bin ) (GST applied)	236.00	
Waste Management Fee (Domestic or vacant)	164.00	
Waste Management Fee (Commercial)	430.00	
Replacement of Bin (per bin at cost) (GST applied)	at cost	
Repairs to Bin (per repair at cost)	at cost	
Domestic Waste Disposal Fee - per m3	9.00	
Commercial Waste Disposal Fee - per m3	11.00	
Liquid Waste (per 1000 ltrs)	70.00	
Medical Waste - per m3	80.00	
Compact Waste - per m3	14.50	
Bulk Waster - per m3	28.00	
Waste Management Fees for large capital works for bulk use of dump.		
Contract value less than \$100000	2,500.00	
Contract value greater than \$100000 but less than \$500000	5,000.00	
Contract value greater than \$500000 but less than \$1000000	7,500.00	
Contract value greater than \$1000000	10,000.00	
<b>Illegal dumping fee</b>	<b>20,000.00</b>	
Waste Oil - per litre	0.80	
Disposal of Waste Oil Drums (empty 44 gallon drums & over)	1.10	
Car Bodies	110.00	
Car Tyres	5.80	
4WD Tyres	7.00	
Truck Tyres	22.00	
Earthmoving Tyres	60.00	
<b>PLANNING</b>		
<b>Temporary Road closures</b>		
Fee on application	TBR	
<b>Temporary Stall Permit</b>		
Monthly Licence (minimum)	10.50	

Annual Licence	55.00	
<b>CEMETERIES</b>		
<b>Public Cemeteries</b>		
1. On application for an order for burial the following fees shall be payable:		
(a) Double plot - first burial	0.00	
(b) Double plot - second burial	0.00	
(c) Surcharge for weekend interments	TBR	
Re-opening of an Ordinary grave - as for interment	Quote on request	
Interment in a new grave after exhumation	Quote on request	
<b>COMMUNITY HALL HIRE</b>		
<b>Civic Hall</b>		
Hall Hire rate per day	110.00	
Hall & Kitchen rate per day	on request	
Conference Room & Kitchen rate per day	on request	
<b>Function Hire - General</b>		
Evening Function	110.00	
FOC - School and at Council's discretion	on request	
Billiard Room (plus \$1 per half hour for lights)	80.00	cleaning & damage
Multi Resource Centre	110.00	fee to be added
<b>Equipment Hire</b>		
Chair hire per chair per day	1.25	
Trestle table hire per trestle per day	7.00	
Table hire per table per day	7.00	
Tablecloth per day (each)	7.00	
<b>Equipment Replacement</b>		
Chair	66.00	
Table	110.00	
<b>Training Room</b>		
Community Groups & Clubs Per Hour	20.00	
<b>Meeting Room</b>		
Community Groups & Clubs Per Hour	20.00	
<b>RECREATION CENTRE</b>		
Community / Sporting activities per hour	13.15	
Commercial group per hour	35.00	
Casual Entry (per Person)	2.20	
Hire of Enclosed activities area (per hour)	10.00	
<b>SWIMMING POOL</b>		
Adult swimmers	2.75	
Child swimmers	1.80	
2 years and under	Free	
Supervisors (spectators/non swimmers)	Free	
<b>Activities and Programs</b>		
Recreation Programs	POA	
<b>Private Function Hire</b>		
Day rate per hour (includes qualified pool attendant)	66.00	plus GST
<b>HARD COURT &amp; RESERVE HIRE FEES</b>		
<b>Oval</b>		
<b>Casual Hire</b>		
<b>Oval</b>		
Community Groups - per hour	26.00	
- per day	130.00	
Commercial Groups (per day) plus \$200 bond	380.00	
Oval Surrounds, per day	130.00	
Indoor Sports Complex per hour	15.00	
Bond	230.00	
<b>x Individual Usage Fee x Applicable Discount</b>	0.00	
Junior Sports (50% discount)		
Newly formed sports groups (25% discount).		

<b>Light Fees - (report to council in June - current charges)</b>	
Oval Lights (per session)	20.00
<b>Netball/Basketball/Tennis Courts</b>	
Court Hire (per court, per hour)	10.00
<b>Night rate per hour for lighting in addition to any hire fees.</b>	5.00
<b>Park</b>	
water	285.00
power and water	11.50
<b>ECONOMIC SERVICES</b>	
<b>Lawn Mowing</b>	
domestic lawn	\$65 per hour
Whipper-snipping	\$65 per hour
<b>BUILDING</b>	
<b>Standard Signs</b>	
Pylon Sign	33.00
Illuminated Sign	28.00
Hoardings per annum	55.00
Portable sign	28.00
Development sign	28.00
Any other sign	17.00
<b>Non Standard Signs</b>	
Pylon Sign	66.00
Illuminated Sign	55.00
Hoardings per annum	110.00
Portable sign	55.00
Development sign	55.00
Any other sign	28.00
Instructional Sign	17.00
Confiscated sign	28.00
<b>Hire of Signs</b>	
Temporary Hire of SWEK Signs (per sign/ per week)	5.50
Bond	40.00
<b>Deposit to Repair Damage to Footpath, Kerb, Road or Road Reserve / Sinking Fund</b>	
Footpath and kerb bond (policy E12)	
Single Residential Block, having one street boundry	300.00
Single Residential Block, having two street boundries	410.00
Duplex Block, having one street boundry	410.00
Duplex Block, having two street boundries	530.00
Multi Residential Block, up to maiximum	930.00
Services Trades and Commercial, up to maximum	1,765.00
<b>Repairs and Maintenance - period contract pricing on application</b>	
Carpentry Repairs IBT Labour	\$157.50 / hr + travel + materials
Electrical Repairs Labour	\$157.50 / hr + travel + materials
Plumbing Repairs IBT Labour	\$157.50 / hr + travel + materials
Painting services	\$157.50 / hr + travel + materials
Cleaning	\$105 per hour
<b>Materials</b>	
Concrete (per m2)	882.00
Sand and Gravel (per m3)	68.00
<b>PLANT HIRE - all on a Wet Hire Basis</b>	
<b>With operator, fuel extra</b>	<b>Hourly</b> <b>Daily</b>
Cat Grader 12G	132.00                      1,060.00
Grader	180.00                      1,450.00

926 Loader	125.00	970.00
Cat 950 Loader	180.00	1,450.00
Case Backhoe (per day)	105.00	840.00
Backhoe	125.00	970.00
Truck less than 4.5 Tonne	70.00	450.00
Truck less than 15 Tonne	90.00	600.00
Truck Bogey Drive	110.00	750.00
Dyna Truck & Driver	85.00	
Hoist Bucket Truck	132.00	1,060.00
Prime Mover	\$6.25/km	Sealed Road
	\$8.50/km	Unsealed Road
isuzu Tilt Tray	\$4.50/km	Sealed Road
	\$5.00/km	Unsealed Road
Tip Truck	100.00	800.00
Cherry Picker	95.00	750.00
Flocon Truck	\$150 / hr + \$2.90 km + materials	
Small equipment (mowers, whipper-snippers, etc)	Deposit \$100	20.00
Fuel supply	at cost	
Trailer Hire - per day	\$105 deposit	110.00
Trailer Hire - per hour		
Semi Tipper Single	180.00	
Pump Hire - per day	\$52.50 deposit	\$33.00/hr
Tractor Hire - wet hire with Council Operator - per hour	77.00	
JD Tractor/Slasher & Driver	120.00	
Kubota Tractor/Slasher & Driver	110.00	
Bobcat & Operator	110.00	
Sweeper	55.00	
Kubota Ride on Mower w/catcher	72.00	
Ride on Mower & Driver	110.00	
Quad Bike	\$525 bond + \$52.50 per hour	
<b>Labour</b>		
Labour Only	75.00	
<b>Mobilisation / Demobilisation Charges also apply</b>		
<b>AIRPORTS</b>		
<b>Aircraft Landing Fees</b>		
[MTOW = Maximum take off weight]		
<b>Fixed Wing Aircraft (per landing)</b>		
8.999kg (MTOW) per tonne and part thereof	20.00	
9.000 tonnes (MTOW) and over, per tonne and part thereof	27.50	
<b>Rotary Wing Aircraft (per landing)</b>		
2.499 tonnes (MTOW), per tonne and part thereof	20.00	
2.500 tonne (MTOW) and over per tonne and part thereof	27.50	
<b>Parking Fees</b>		
Non-airport resident charter operators (per annum, plus landing fees)	1,100.00	
Non-airport resident charter operators (per night, plus landing fees)	55.00	
Private owners (non-commercial) (per annum, includes landing fees)	1,100.00	
Private owners (non-commercial) (per night, includes landing fees)	55.00	
<b>Call Out Fees</b>		
After hours, per hour	120.00	



## VICTORIA DALY SHIRE COUNCIL

### FOR THE SPECIAL MEETING OF COUNCIL OF 27 JULY 2011

#### Report for Agenda Item No 5

**Prepared by**                    **Greg Arnott, Director, Corporate & Community Services**

#### **2011/2012 Financial Year Budget**

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##### **Purpose**

To adopt the 2011/2012 Financial Year Budget

##### **Background**

In accordance with section 127 of the Local Government Act 2008, Council must adopt its budget for that particular financial year by the 31<sup>st</sup> July of that year.

The Victoria Daly Shire Council is responsible for the delivery of a broad and unique range of services to its communities, with different communities within the Shire having their own different priorities.

The Victoria Daly Shire is responsible for:

- Delivering Core Services
- Providing Corporate Governance
- Providing Advice and Advocacy
- Ensuring Legislative Compliance
- Facilitating Local Education and Training

and managing the following resources:

- Financial Resources
- Human Resources
- Physical Resources
- Information Resources
- External Resources (Suppliers and Contractors)
- Partnerships and Relationships

##### **The Strategic Goals for the Shire are:**

1. To provide good governance, leadership and advocacy
2. To promote local employment and strong regional economy
3. To provide high quality services within financial resources
4. To maintain and develop shires assets, natural resources and country

5. To ensure strong, safe, healthy communities that respect culture and heritage

**Strategy 1. To provide good governance, leadership and advocacy**

- Goal 1.1** Victoria Daly Shire Councillors, staff, committees and residents showing effective and innovative leadership.
- Goal 1.2** People doing good things for their community and Victoria Daly Shire Council by being on Local Boards and Committees.
- Goal 1.3** Cooperative and effective partnerships with government agencies, other Councils and private businesses.
- Goal 1.4** Good ways of looking after Shire business

**Strategy 2. To promote local employment and strong regional economy**

- Goal 2.1** Energetic and loyal Shire employees
- Goal 2.2** Local community economies that are workable and growing
- Goal 2.3** More local people working for the Shire
- Goal 2.4** Access to non council services that give most benefit to local people, business and jobs

**Strategy 3. To provide high quality services within financial resources**

- Goal 3.1** To properly manage shires core services to ensure residents get the service they should.
- Goal 3.2** To provide and advocate for non-core services to be available for all communities
- Goal 3.3** To ensure standards for services are appropriate and develop service levels

**Strategy 4 To Maintain and develop shires assets, natural resources and country**

- Goal 4.1** To ensure all council building structures, assets are maintained and developed
- Goal 4.2** Good management of essential services
- Goal 4.3** Make sure communities manage their waste properly and without damage to the environment
- Goal 4.4** Improved access into and around communities

**Goal 4.5** Functional, clean and tidy public spaces

**Goal 4.6** Look after the environment using modern and culturally appropriate environmental management methods

**Action** Properly manage the Shire's core services to make sure that

**Strategy 5 To ensure strong, safe, health communities that respect culture and heritage**

**Goal 5.1** To celebrate, preserve and promote local knowledge and heritage

**Goal 5.2** Sharing information in the community using radio and other mediums

**Goal 5.3** Make the community a good place to live

**Goal 5.4** To ensure opportunities for young people to join sport and recreation activities

**Goal 5.5** To increase good services for aged and disabled

**Goal 5.6** To make communities healthier with better public health standards

**Goal 5.7** Make communities safe places for people to live in

**Overview of Income & Expenditure for the Year 2011/2012**

	2011/2012	Income	Expenditure
<b>LG Administration</b>		<b>6,228,911</b>	<b>3,492,987</b>
	Revenue Growth - FAG and NT Op Grant	4,035,000	
	Rates	603,911	
	Governance		200,000
	Local Boards		50,000
	Councillor Expenses		387,987
	Executive Salaries and expenses		900,000
	Indiginious Employment - NTG	1,590,000	
	Financial Management		600,000
	Valuations		50,000
	Election Costs		100,000
	Human Resources		500,000
	Asset Management		155,000
	Professional Fees and Services		250,000
	It and Communication		300,000
<b>Core Services - Local Civic</b>		<b>135,000</b>	<b>2,613,900</b>
	Library and Cultural Heritage	135,000	113,900
	Maintain and upgrade Parks (incl cemeteries; street and public lighting)		2,500,000
<b>Core Services - Local Environment</b>		<b>539,000</b>	<b>370,000</b>
	Waste Management	479,000	320,000

	Animal Welfare	60,000	50,000
<b>Community Engagement</b>		<b>0</b>	<b>500,000</b>
	Customer Relation Management		500,000
<b>Local Infrastructure</b>		<b>1,958,696</b>	<b>5,070,924</b>
	Local Roads Upgrade	538,696	457,892
	Local Roads Maintenance (incl Traffic Mgmt)	1,420,000	1,113,033
	Community Management		3,000,000
	Program Income - Asset Usage inc Fleet management		-2,500,000
	Depreciation		3,000,000
<b>Agency Services</b>		<b>15,902,000</b>	<b>13,380,456</b>
	Sport and Recreation (incl. Pools)	1,100,000	935,000
	Aged and Disability Services	3,252,000	2,750,000
	Family	1,100,000	914,433
	Arts and Culture	30,000	25,500
	Community Safety	1,500,000	1,300,000
	Environmental Health	75,000	75,000
	Community Media	480,000	350,000
	CentreLink	450,000	205,000
	Training and Employment (STEP)	436,000	370,000
	Workplace Mentoring - NTG	236,000	200,000
	Emergency Relief Fund	36,000	27,523
	School Nutrition Program	427,000	365,000
	CDEP	3,000,000	2,650,000
	Youth Services - ICC	3,780,000	3,213,000
<b>Municipal Services</b>		<b>978,280</b>	<b>898,594</b>
	Outstations and Homelands - Ess	338,585	297,797
	Outstations and Homelands - MUNS	338,585	300,797
	Outstations Capital Infrastructure	100,000	100,000
	CDEP Conversion MUNS Outstation	201,110	200,000
<b>Commercial</b>		<b>15,554,000</b>	<b>13,349,500</b>
	Community Stores	3,500,000	3,400,000
	Housing Management	1,100,000	900,000
	Housing maintenance (inc OS housing)	4,200,000	3,800,000
	Post Office Agency	20,000	4,500
	Power and Water	714,000	575,000
	DPI Contracts	2,200,000	1,800,000
	Naiyu Civil Contractors	3,000,000	2,400,000
	Visitor Accommodation	200,000	70,000
	Airport Landing Fees	120,000	0
	Community Workshops	500,000	400,000
<b>Other</b>		<b>205,000</b>	<b>209,400</b>

	Community Grants		50,000
	Red Cross Arts and Cultural Festivals	20,000	20,000
	Community Care Grant	50,000	42,500
	Indigenous Language and Records	35,000	11,900
	Leadership for Women	100,000	85,000
<b>Capital Expenditure</b>		<b>4,050,000</b>	<b>4,050,000</b>
	Cash Carried Forward	1,000,000	
	Borrowings	2,550,000	
	Fleet replacement		1,300,000
	Plant and Equipment		500,000
	Other Infrastructure		500,000
	Fixed assets acquisition		1,250,000
	Capital NTG SPG	500,000	500,000
<b>Projects</b>		<b>0</b>	<b>1,589,000</b>
	Economic Development Officer		100,000
	Arts Policy		24,000
	Team Leader Training		50,000
	Indigenous working party		50,000
	Matched Disability Funding subject to grant		100,000
	Introduction of Bylaws		100,000
	Leasing		100,000
	Emergency Management Plans		50,000
	OH & S Committee plus upgrades		100,000
	Playgrounds		100,000
	Joint headquarters Development		150,000
	Publicity for Constitutional Recognition LGANT		15,000
	Service Standard Consultation and Development		50,000
	Organisational Restructure		600,000
	<b>Total</b>	<b>45,550,887</b>	<b>45,524,760</b>

## Budget Commentary

In establishing and considering the 2011/12 Budget, some key points must be recognised, as they form the platform from which all discretionary expenditure can be determined:

- Previous CGC's did not transfer depreciation expense to reserves (as they were not required to), resulting in the current unfunded depreciation liability of approximately \$25,000,000.00 (not including roads)
- Annual depreciation expense on assets is approximately \$2.5mil. As the valuations of these assets are completed, further work in determining the depreciation expense will be undertaken

- Current unfunded Depreciation of \$25mil (at today's dollars) will increase with the building index. Therefore depreciation must be allowed for at a greater rate if the Council is to adequately maintain our assets. This year that figure is \$3mil.
- Cash position remains largely unchanged, with similar holdings at the end of the 2010/11 financial year.
- Of the \$13mil cash (or equivalent) there are depreciation reserve funds recognised as carried forward for the 2009/10 year of \$5.5mil and we have identified a further \$2.5mil to carry forward as depreciation reserve for the 2010/11 financial year.
- The 2011/12 Budget covers all operating costs to deliver core services and agency services
- The 2011/12 Budget allows \$3mil for depreciation.
- The overall position from this Budget allows Council to meet its obligations for the 2011/12 financial year and continue to build a reserve for both Depreciation and Unexpected Capital Expenditure
- Currently, we are not in a position to recognise or carry forward any unexpended funding from the 2010/2011 Financial Year. This is likely to occur after the September quarter, at which time a review of future expenditure can occur.
- Currently, confirmation of Program Funding Agreements for the 2011/12 Financial Year remains underway, although we remain confident of receiving the funding outlined in the Budget.
- The Budget as presented is based on 2010/2011 Financial Year actual income and expenditure where sufficiently accurate data has been available and differs from the previous budget where income and expenditure in respect to most agency funded programs was based on funding applications.
- Commercial income has been reduced based on the assumption that the Palumpa Store will be transferred to a community entity within the first quarter of the financial year.

Therefore, the priorities of the Council must remain recognised as follows:

- Ongoing payment of wages
- Expenditure of tied funding in alignment with Program Funding Agreements
- Retention of a cash reserve for replacement and repairs
- Depreciation of all assets. This is a requirement of Council under the Accounting Regulations, in alignment with the guidelines set by the ATO and is identified as follows:
  - Fleet must be depreciated over 8 years
  - Fixed assets (in communities with tenure) must be depreciated over 25 years

There is no budget provision for capital works not funded through an externally funded program. The \$2.5 million Infrastructure Fund set up previously remains in reserves.

It is a further recommendation that all identified capital expenditure for existing agency funded programs that have not commenced be deferred until the position of any untied funding from the 2010/11 Financial Year can be recognised and carried forward.

The Budget will be reviewed on a quarterly basis, with more information added as it becomes available. It is at the September quarterly review that we anticipate identifying any unexpended carry over funding from the 2010/11 Financial Year.

## **Local Government Administration**

Revenue Growth	Operating Grant funding received from FAG and NT Operating Grant programs, for the delivery of core services.
Rates	Anticipated rate generation across the Shire
Governance	To be met from untied grant / operating funding
Local Boards	Facilitation of Local Board Meetings throughout the Shire
Councillor Expenses	Mayoral and Councilor allowances
Executive Salaries and Expenses	Wages and operating expenses
Matching Funding	Operating Grant to support wages
Financial Management	Wages and operating expenses
Human Resources	Wages and operating expenses
Asset Management	Wages and operating expenses
OH&S	Wages and operating expenses
Professional Fees and Services	Expenditure items include Councilbiz, LGANT, Audit and Legal fees
IT and Communications	Telephone and internet expenses

## **Core Services – Local Civic**

Library and Cultural Heritage	Tied grant funding – NT Libraries
Maintain and upgrade Parks	This includes all cemeteries, local street and public lighting
Local Emergency Services	Expenses to be met from operating funds

## **Core Services – Local Environment**

Waste Management	Income from the waste management fee applied to ratepayers
Animal Welfare	FAHCSIA will provide \$10,000 per annum for vet clinics in each Community

## **Community Engagement**

Training and Employment	Recruitment, training and development for activities not linked to the delivery of grant programs
Customer Relation Management	Expenses to be met from operating funds

## **Local Infrastructure**

Local Roads Upgrade	Tied grant funding – Roads to Recovery
Local Roads Maintenance	Tied grant funding – FAG Roads (includes Traffic Management)
Community Management	Expenses to be met from operating funds – Shire Service Managers wages and wages of other staff (not associated with grant programs) and general operating expenses
Depreciation	Provision for depreciation of assets

## **Agency Services**

Sport and Recreation	Tied grant funding, incorporating Sport and Rec, After School Care, Vacation Care and Swimming Pools
Aged and Disability Services	Tied grant funding, incorporating HACCP, CACP and Flexible Aged Care
Family	Tied grant funding, incorporating Jet Creche, Long Day Care
Arts and Culture	Tied grant funding for regional cultural festivals
Community Safety	Tied grant funding for Night Patrol
Environmental Health	Tied grant funding for wages
Community Media	Tied grant funding
Centrelink	Program funding
Training and Employment	Tied grant funding for STEP
Regional Infrastructure Program (RLCIP)	Tied grant funding for specific project works
Emergency Relief Fund	Tied Grant Funding
CDEP	Tied grant funding, incorporating Wages, Community Development, Work Readiness, Service Fees and Management

## **Municipal Services**

Outstations and Homelands Essential Services	Tied grant funding
Outstations and Homelands Municipal Services	Tied grant funding
Outstations Capital Infrastructure	Tied grant funding
CDEP Conversion MUNS Outstation	Tied grant funding for wages

## **Commercial**

Community Stores	Income and expenditure associated with the managed facilities in Yarralin and Kalkarindji
Housing Management	Contract
Housing Maintenance	Contract
Post Office Agency	Operating allowance for Australia Post outlets across the Shire
Power and Water	Fees for service for Essential Services and Meter Reading
DPI Contracts	Provision of fee for service and Period Contracts across the Shire
Naiyu Civil Contractors	Income and expenditure associated with the Civil Works Contractors
Visitor Accommodation	Operation of commercial visitor accommodation across the shire
Airport Landing Fees	Collection of landing fees at Wadeye, Kalkarindji and Naiyu
Community Workshops	Income and expenditure associated with vehicle workshops

## **Other**

Community Grants	Funding for community projects, to be allocated from general operating funds
School Nutrition Program	Tied grant funding
Community Care Grant	Tied grant funding
Indigenous Language and Records	Tied grant funding
Museum Upgrade	Specific purpose tied grant funding
Leadership for Women	Specific purpose tied grant funding

### **Capital Expenditure**

Cash Carried Forward	Funding for other infrastructure works
Borrowings	Funding sought for specific projects
Fleet Replacement	Fleet replacement
Plant and Equipment	Plant and Equipment replacement
Fixed Assets Acquisition	As approved by Council
Capital	Programmed Capital Expenditure

### **Projects**

Various consultative processes and project works as approved by council

Includes such projects as:

- Community Grants – Continuation of current program
- Economic Development Officer – Unfunded position.
- Joint Headquarters Development – for professional services
- Arts Policy - \$24 000 per Councils Arts Policy
- Team Leader Training – need identified through training program
- Indigenous working party – need identified through staff retention data
- Introduction of Bylaws – community consultation identified need
- Leasing – to cover the costs in negotiating leases
- Emergency Management Plans – Update EMP in communities
- OH & S Committee – as required by the NT Worksafe Legislation
- Playgrounds – to repair and make safe areas identified in assessment
- Publicity for Constitutional Recognition (LGANT)
- Organisational Restructure – Additional administrative fees from new programs to cover the cost of additional staff to address current gaps and non compliance
- Service Standard Consultation – To develop service standards in each community

The major financial assumptions that have been made in the development of the draft financial plan for the Shire are summarised below:

FINANCIAL ITEM	ASSUMPTIONS
Operating Expenditure	

FINANCIAL ITEM	ASSUMPTIONS
Ongoing operations	<ul style="list-style-type: none"> <li>Ongoing base operational expenditure has been developed for each service based on 2010-2011 budget details.</li> <li>Operational income and expenditure has been expressed in 2010-2011 values to facilitate development of detailed budgets for the 2011-2012 operation of the Shire.</li> <li>An attempt has been made to allocate significant labour costs across most program areas. This allocation will be refined as the year progresses, and as more detailed data is available to accurately determine labour allocation.</li> <li>FaHCSIA will provide \$10,000 per annum for vet clinics in each community.</li> </ul>
Roads Maintenance	<ul style="list-style-type: none"> <li>The 2010-2011 general purpose roads grant funding has been used as the basis for establishing the 2011-12 roads maintenance budget. This will be subject to ongoing review as roads maintenance needs are determined</li> <li>A provision of \$1,418,000 has been allocated for the road maintenance program in 2011-12.</li> <li>No provision has been made for the transfer of Department of Planning and Infrastructure (DPI)-managed roads in 2011-12</li> <li>Local community civil works teams will continue to undertake relevant DCI roads maintenance activities under contract.</li> </ul>
Waste Management	<ul style="list-style-type: none"> <li>Provision has been made for Waste Management Consultation across the "Big Rivers" Region, funds being carried over from 2009-2010 NTG SPG.</li> </ul>
New operating initiatives	<ul style="list-style-type: none"> <li>No new operating initiatives have been included in this Plan.</li> <li>Review Civil Services Team</li> <li>Business Plan in regards to Construction Services</li> </ul>
Depreciation	<ul style="list-style-type: none"> <li>Depreciation has been included only on assets that council has clear ownership, care and control of.</li> </ul>
Interest on Borrowings	<ul style="list-style-type: none"> <li>It is anticipated that upon approval by the Minister for Local Government the Shire will seek to borrow sufficient funds to invest in commercial property and fleet purchases for the purposes of enhancing service delivery</li> <li>Interest will be at commercial rates</li> </ul>
<b>Operating Income</b>	
Rates	<ul style="list-style-type: none"> <li>This plan is been prepared in 2010-2011 values.</li> </ul>
Fees and Charges, Interest Earnings and Other Income	<ul style="list-style-type: none"> <li>This plan is been prepared in 2010-2011 values.</li> </ul>
General Purpose and Road Grants	<ul style="list-style-type: none"> <li>A combined total of \$2,772,152 has been allocated by the Department of Housing, Local Government and Regional Services</li> </ul>

FINANCIAL ITEM	ASSUMPTIONS
Goods and Services Tax (GST)	<ul style="list-style-type: none"> <li>• GST offsets have not been included in the budget estimates.</li> </ul>

FINANCIAL ITEM	ASSUMPTIONS
<b>Balance Sheet Items</b>	
Road Upgrade and Construction	<ul style="list-style-type: none"> <li>• No provision has been made for Black Spot funding. Additional funding will be added when there is greater certainty about road construction priorities.</li> <li>• Roads to Recovery Program will fund \$2.154 million over the next four years.</li> </ul>
Vehicles, Plant and Equipment	<ul style="list-style-type: none"> <li>• Provision has been made for a mix of leased and purchased vehicles depending upon operational requirements.</li> <li>• There is likely to be a significant requirement to replace key plant and equipment during the 2011-2012 year of operations</li> </ul>
Borrowings	<ul style="list-style-type: none"> <li>• It is anticipated that upon approval by the Minister for Local Government the Shire will seek to borrow sufficient funds to invest in commercial property and fleet for the purposes of enhancing service delivery.</li> </ul>
Valuation of Fixed Assets	<ul style="list-style-type: none"> <li>• Issues relating to fixed asset ownership, valuation and related depreciation expenses will be addressed once long term land tenure issues are resolved</li> </ul>
Unrestricted Cash and Unrestricted Current Ratio	<ul style="list-style-type: none"> <li>• To be advised upon the completion of the 2010-2012 General Purpose Financial Audit</li> </ul>

### **Financial Indicators**

There are a number of key financial measures and ratios used in a financial plan, including cash balances, unrestricted cash balances, revenue ratio, liquidity ratio, operational surplus / total revenue ratio, and, of special relevance to the Victoria Daly Shire, an agency dependency ratio.

At the time of print, a large amount of funding from government agencies for Agency Services had not been finalised. This funding will have a major impact on the financial plan, including most obviously on the estimate of an agency dependency ratio. Accordingly, revisions to the budget will need to be made as agency funding is finalised.

### **Key Conclusions**

The Shire will have a high dependency on revenue from fully funded agency services. The financial analysis highlights that under the Shire structure the Council will have annual revenues totalling at least \$45 million.

Despite an increase in the rating base of the Council there remains a significant reliance on grant funding. Under the proposed model rate revenue comprises approximately 1.2 per cent of total revenue. The Northern Territory Government has determined that rates will be capped for next financial year and therefore this reliance on grant funding will not change in the near future.

Agency dependency will grow as additional contracts are finalised. It will be important to ensure that all agency contacts are negotiated and operated on a commercial basis.

### **Options**

The Council must adopt a budget.

### **Identification of relevant legislation, Council policy and plans**

The budget attached is in accordance with the following:

- Local Government Act 2008, Pat 10.5 sections 127 and 128;
- Local Government (Accounting) Regulations 2008
- Shire Business Plan, Section 9 – Financial Plan.

### **Consultation**

The draft Shire Business Plan (including section 6. 2010/2011 Financial Plan Policy) has been available for public consultation since May 2011.

Pursuant to 128 (3) of the Local Government Act 2008 the Victoria Daly Shire Council as soon as practicable after adopting its budget, or an amendment to its budget, for a particular financial year, must:

- (a) publish the budget or the amendment as adopted on the council's website; and
- (b) notify the Agency in writing of the adoption of the budget or amendment; and
- (c) publish a notice in a newspaper circulating generally in the area informing the public that copies of the budget or amendment may be downloaded from the council's website or obtained from the council's public office.

### **Other Considerations**

Not applicable.

### **Recommendation**

**That Council adopts the budget as presented for the Financial Year 2011/2012.**

### **Attachments**

There are no attachments for this report.



## VICTORIA DALY SHIRE COUNCIL

### FOR THE SPECIAL MEETING OF COUNCIL OF 27 JULY 2011

#### Report for Agenda Item No 6

**Prepared by** Mark Conroy, Governance Coordinator

**Notice of Motion from Cr Hennessy  
That Council review its recommendation to the Minister regarding our  
electoral arrangements**

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To be Moved by Councillor Steven Hennessy

I have an agenda item for the upcoming council meeting.  
Its from the local board, and councillors Wegener and Hennessy  
It reads as follows;

That council review its recommendation to the Minister regarding our electoral arrangements for the next term of council. The residents of the Timber Creek Ward wish the representative arrangements for next term to be:

- 12councillors as currently constituted, and
- That the mayor still be popularly elected by the entire shire, who would also be the representative for that ward.
- This means the candidates who so wish to stand as mayor can still do so, and if successful as mayor, also are in effect the councillor, as currently applies. A review of the numbers of electors in the Timber Ck Ward shows that the removal of one councillor leaves the Timber Creek Ward under-represented. This approach, should the Minister agree, (and we note there has been no decision handed down as yet), enables the people of the shire to elect the mayor of their choice, and maintains an equitable ratio of councillors.

#### CEO's Comments

The advice from the Department is that the Councils current submission is on the Ministers desk and that the Minister's decision on this matter is imminent

The Department advises that specific timelines were put in place (which council has met) so as to enable councils to meet their legislative requirements under the Act.

The Department also advises that while ultimately its councils submission and it can do with it as it sees fit, considering the length of time taking to complete the review (over a year) and the involvement of other bodies (NTEC) and bearing in mind the reporting requirements of both the Act and the Annual Report any course of action taken now which later causes council to be in breach of its obligations under the Act, could have serious ramifications for council.

**Recommendation**

**For decision of Council.**

**Attachments**

There are no attachments for this report.



## VICTORIA DALY SHIRE COUNCIL

### FOR THE SPECIAL MEETING OF COUNCIL OF 27 JULY 2011

#### Report for Agenda Item No 7

**Prepared by**            **Mark Conroy, Governance Coordinator**

#### **Local Government Vote Counting System**

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##### **Purpose**

To present to council the Reilly Report on Electoral System Reform Options for Northern Territory Local Government Elections for the councils consideration.

##### **Background**

This report presents a series of reform options for local government elections in the Northern Territory.

The report has been prepared as part of a consultancy commissioned by the Northern Territory Department of Housing, Local Government and Regional Services, which has conducted a review of the Territory's local government voting system.

In 2010, following considerable discussion of the 2008 local government elections and their outcomes, the Minister for Local Government initiated a formal review of the voting system used for local government elections in the Northern Territory.

The review has now been completed and has been released for public comment.

##### **Impact for Council**

If Professor Reilly's recommendation that the Single Transferable Vote (STV) counting system is adopted by the Minister this will impact only on multi member wards within the Shire.

Because of the added complexity of the STV counting system there is expected to be a small increase in the cost of administrating the count in multi member wards.

##### **Recommendation**

**For the decision of Council .**

##### **Attachments**

There are no attachments for this report.