



MINUTES OF THE PINE CREEK LOCAL BOARD MEETING HELD IN THE SHIRE  
SERVICE CENTRE 55 MOULE ST PINE CREEK, FRIDAY  
14<sup>TH</sup> MAY 2010 AT 12:00PM

---

Meeting opened at 12.10pm

Present: Cr. Ray Wooldridge  
Mr Edward Ah Toy  
Ms. Leonie Ruig  
Ms. Shannon Wooldridge  
Mr Ken Robinson  
Ms Jocelyn Moir  
Ms Kim Fountain  
Ms Kaylene Stevens

OFFICERS:

Mr Trevor Troy, Director of Infrastructure  
Ms Sue Valentine, Shire Service Manager  
Mr. Mark Conroy, Governance Coordinator

Visitors: Mr Thomas Michel, CDU

**1 WELCOME & MEETING ARRANGEMENTS**

- 1.1 Welcome by the Chair
- 1.2 Shire Staff – introductions
- 1.3 Councillor – introduction & council report

Cr Wooldridge gave a brief report on issues facing the Shire

**2 MINUTES and APOLOGIES**

2.1 Apologies

MOTION

That apologies be accepted for

Cr Harold Wilson  
Gay Lawrence

Bruce Jenkins  
Christine Hart  
Laura Metcalf  
Carmel Hanson

Moved: Shannon Wooldridge  
Seconded Eddie Ah Toy  
Carried Unanimously

## 2.2 CONFIRMATION OF MINUTES

### MOTION

That the minutes be accepted

Moved Ken Robinson  
Seconded Leonie Ruig  
Carried Unanimously

## 2.3 NOMINATIONS & RESIGNATIONS

### MOTION

That the board accepts Brian Fraser and Peter Hanson's resignations

Moved: Kim Fountain  
Seconded: Ken Robinson  
Carried Unanimously

## **3 GOVERNANCE**

### 3.1 Adoption of new Code of Conduct

That the new Code of Conduct be adopted

Moved: Ms Kaylene Stevens  
Seconded: Ms. Kim Fountain  
Resolution: Carried Unanimously

### 3.2 Governance Training

Mark Conroy the Governance Coordinator reported to the Board on the governance training for board members that the Shire is about to implement.

## **4 SHIRES SERVICES**

### 4.1 Shire Managers Report

The Shire Service Manager reported to the board on  
Aged Care – Transport Service  
After School Care  
Steam Engine Project  
Vacation Care  
Night Patrol  
Staffing

## Roads to Recovery

### 4.2 Board Feedback

The Shire Service Manger took questions from the board on her report.

#### **MOTION**

That the Local Board asks that the Shire write to the Pine Creek Post Office asking that the Post Office extend its opening hours to 5pm

Moved: Kaylene Stevens  
Seconded Shannon Wooldridge  
Carried Unanimously

### **5 ITEMS FOR DISCUSSION / GENERAL BUSINESS**

#### 5.1 Budget input Via Shire Plan

Trevor Troy gave a report on the importance of the Shire Plan in framing the budget

#### 5.2 Draft Shire Plan

The Draft Shire plan was presented to the board seeking input and comment.

### **6 DEPUTATIONS / GUEST SPEAKERS**

#### 6.1 Trevor Troy, Director of Infrastructure, VDSC

Trevor reported to the board on Infrastructures plans for the year ahead and took questions from the board

#### 6.1 Thomas Michel, CDU

Thomas reported to the board on the results of his community consultation project on the performance of the Shire in the year since amalgamations.

### **7 NEXT MEETING**

#### 7.1 Invitation for Deputations/Guest Speakers at the next meeting

The board invited the Mayor to attend the next meeting of the board.  
The board advised that an early evening meeting would be more preferable

#### 7.2 Date and time of next meeting

To be determined

### **8 MEETING CLOSE**

The meeting finished at 1.15pm

