



Victoria Daly
REGIONAL COUNCIL

MINUTES

**TIMBER CREEK LOCAL AUTHORITY MEETING
HELD ON TUESDAY 16 MAY 2023
AT 3:00 PM
AT THE TIMBER CREEK COUNCIL OFFICE
VDRC Office**



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A handwritten signature in black ink, appearing to be 'B. Hylands', with a long horizontal flourish extending to the right.

Brian Hylands
Chief Executive Officer



1. Meeting Opening

The meeting opened at 3:03pm.

2. Welcome

Chairperson welcomed members and visitors to the meeting.

3. Attendance and Apologies

3.1. Attendees

TCLA MEMBERS

Coralie Myers	Chairperson
Cecelia McKenzie	Member
Beatty Retchford	Member
John Horgan	Member
Tristram Holcombe	Member
Marilla Appleby	Member
Rebecca Myers	Member

VDRC STAFF

Brian Pedwell	Mayor
Brian Hylands	Chief Executive Officer
Paul Buckley	Council Operations Manager - Timber Creek
Michelle Griffin	Manager of Executive Services (minutes secretary)

GUESTS

Karen Hocking	Department of the Chief Minister and Cabinet
Tristan Stonhill	Department of the Chief Minister and Cabinet

3.2. Apologies and Absentees

Apologies: Nil

Absent: Nil

4. Disclosure of Interest

There were no declarations of interest at this meeting.

5. Resignations, Terminations and Nominations

5.1. Resignations



Nil

5.2. Terminations

The Timber Creek Local Authority noted the termination of membership for Larry McLaughlin and Darryl Darby.

5.3. Nominations

No new nominations have been received since the previous meeting.

6. Presentations and Training

6.1. Local Authority Training - Understanding Conflicts of Interest

The Chairperson thanked Karen Hocking for the presentation on 'understanding conflicts of interest'.

7. Confirmation of Minutes

7.1. Provisional Timber Creek Local Authority meeting held on 21 February 2023

TCLA-2023/14 Resolution: Carried (Rebecca Myers/John Horgan)

That the minutes of the Provisional Timber Creek Local Authority meeting held on 21 February 2023 be taken as read and be accepted as a true record of the meeting.

7.2. Special Timber Creek Local Authority meeting held on 14 April 2023

TCLA-2023/15 Resolution: Carried (Coralie Myers/Rebecca Myers)

That the minutes of the Special Timber Creek Local Authority meeting held on 14 April 2023 be taken as read and be accepted as a true record of the meeting.

8. Council Response to Previous Minutes

8.1. Feedback from Council

TCLA-2023/16 Resolution: Carried (Beatty Retchford/Tristram Holcombe)

That the Timber Creek Local Authority receive and note the feedback from Council

9. Correspondence

9.1. Correspondence

TCLA-2023/17 Resolution: Carried (Coralie Myers/John Horgan)

That the following in-coming Correspondence be noted.



1. 2023-03-23 INCOMING Response-letter- Re- Timber- Creek- Planning
[9.1.1 - 2 pages]

10. Reports

10.1.1. Council Operations Manager Report

TCLA-2023/18 Resolution: Carried (Marilla Appleby/Rebecca Myers)

That the Council Operations Manager Report is received and noted

10.2. Finance Report

10.2.1. Timber Creek Finance Report

TCLA-2023/19 Resolution: Carried (Tristram Holcombe/John Horgan)

That the Timber Creek Local Authority receive and note the finance report.

10.2.2. Timber Creek - Projects Report

Three quotes to be sourced for outdoor equipment

TCLA-2023/20 Resolution: Carried (Beatty Retchford/Tristram Holcombe)

- A. That the Timber Creek - Projects Report report is received and noted
- B. That the Timber Creek Local Authority consider projects for investigation

10.3.1. Timber Creek Action Items

TCLA-2023/21 Resolution: Carried (John Horgan/Rebecca Myers)

That the Timber Creek Local Authority receive and note the action items update.

10.4.1. Electing a Chairperson

TCLA-2023/22 Resolution: Carried (John Horgan/Beatty Retchford)

Motion that Coralie Myers is nominated for the position of Chairperson for twelve months.

10.4.2. VDRC By-Laws

TCLA-2023/23 Resolution: Carried (Coralie Myers/Tristram Holcombe)

The VDRC By-Laws report is received and noted



11. Questions from the Public

Nil

12. General Business

12.1 Councillor Timber Creek Ward

Mayor B. Pedwell informed the Timber Creek Local Authority about the resignation of Shirley Garlett from her position as Councillor of the Timber Creek Ward. A bi-election will take place before 14 September 2023.

12.2 Waste Facility

John Horgan raised a general business item regarding the waste facility.

Mayor B. Pedwell informed the Local Authority that Council is writing to Minister Moss requesting that someone from the Environmental Agency attend local authority meetings to inform residents of any impacts to them as a result of their policies.

12.3 Swimming Lessons

Coralie has some contacts for swimming instructors.

12.4 School Zone and security lights at gate

TCLA-2023/24 Resolution: Carried (John Horgan/Tristram Holcombe)

A. The Timber Creek Local Authority request council look into alternative illuminating school zone signs which will capture the attention of drivers; and

B. The Timber Creek Local Authority request council obtain quotes and/or research grant opportunities (*such as Community Safety Grants*) for security lights (flood lights) on the street outside the school and creche (from both directions)

13. Next Meeting

The next Meeting of Timber Creek Local Authority will be held 15 August 2023.

Cecelia McKenzie left the meeting at 4:30pm.

The meeting closed at 4:39pm.