

AGENDA

TIMBER CREEK LOCAL AUTHORITY MEETING TO BE HELD ON THURSDAY 15 AUGUST 2024 AT 3:00 PM AT THE ITEC BUILDING

MEMBERS

Coralie Myers (Chair)
Councillor Deborah Jones
Rebecca Myers
Lucy Moran
Giacomo Consalvo
Jess Moffatt
Beatty Retchford
Tristram Holcombe



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Brian Hylands

Chief Executive Officer



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- 1. Meeting Opening
- 2. Welcome
- 3. Attendance and Apologies
- 3.1. Attendees
- 3.2. Apologies and Absentees

Nil

- 4. Disclosure of Interest
- 5. Resignations, Terminations and Nominations
- 5.1. Resignations

Nil

5.2. Terminations

Nil

5.3. Nominations

ITEM NUMBER 5.3.1.

Nomination of Giacomo Consalvo

REPORT TYPE Nomination

PREPARED BY Media and Communications Officer

Recommendation

That the Nomination of Giacomo Consalvo is approved by the Timber Creek Local Authority.

Attachments

1. Giacomo Consalvo - LA Nomination Form. [5.3.1.1 - 1 page]

Victoria Daly

Local Authority Nomination Form

Name of No	ominee: GIACOMO CONSALVO
Victoria Dalv	y: TIMBER CREEK Date: 26/1/24
Community	y: ITMNER CACEN Date: 26/1/27
Local Authority you are nominating for	(please tick)
□ Pine Creek Local Authority	Pine Creek Ward
□ Daly River Local Authority	Milngin Ward
☐ Amanbidji Local Authority	Timber Creek Ward
☐ Bulla Local Authority	Timber Creek Ward
☑ Timber Creek Local Authority	Timber Creek Ward
☐ Yarralin / Pigeon Hole Local Authority	Walangeri Ward
□ Kalkarindji / Daguragu Local Authority	Daguragu Ward
Contact Information	
Contact Number: 0407075781	
Email: giac@nwac.net.a	Щ
Postal Address: PMB 154 Katheri	ne NT 0852
Please explain why you would be a good cand	didate for your Local Authority:
1 Have Local Government exper	ience work a local Aborigal
organisation servicing 12 c	ommunities outstations.
V	ι ommunity and how it will assist in decision making:
Board board	original corporation and involved
in hourd meetings.	
Other information to support your nomination:	
<u></u>	
Signature of Nomine	e: Aprilio
Nomination endorsed by Council Date	: 26/7/24 Resolution:

Attachment 5.3.1.1 Giacomo Consalvo - LA Nomination Form.



6. Guests and Presentations

ITEM NUMBER 6.1.

Lisa Nolan - Australian Art Conservation

ITEM TYPE Presentation

Restoring Heritage: Timber Creek (Makalamayi) Police Museum Flood Recovery Project

Attachments

1. Restoring Heritage- Handout [6.1.1 - 2 pages]

Restoring Heritage: Timber Creek (Makalamayi) Police Museum Flood Recovery Project – Request from the Local Authority 3pm 15 August 2024



Figure 1. Mayor Brian Pedwell and Councillor Deborah Jones visiting the Timber Creek Police Museum during the project assessment, 22 July 2024.

This project was recently funded by the Regional Museum Program and the Victoria Daly Region Council. A short 5-10minute power point presentation to review what needs to be achieved to complete the project and hopefully reopen the Timber Creek Police Station Museum next dry season.

The Local Authority's approval to run a community conservation cleanup event is requested. Assistance from Victoria Daly Regional Council and the to clean up the flood damaged Timber Creek Police Museum with a date set by the Local Authority preferably in August or September. When discussed with VDRC's CEO and Grants Manager it was put forward that there is a maximum of five days set aside with about five people including lunch. The National Trust of Australia (Northern Territory have also recommended some contacts to invite assistance from members in Katherine.

PPE, housing and other equipment will be borrowed and purchased in a lead up to the proposed dates. This will involve conservation cleaning and drying of collection objects so we can find the asset numbers as per 1995 National Trust of Australia (Northern Territory)

Timber Creek Police Station Museum inventory. Other Heritage building cleaning duties will be required to make the Museum sparkle again. For example: A generator, gurneys, hoses, replacing rotted timber, sanding, painting and cleaning walls.

Further discussions, recommendations and ideas with Timber Creek's Local Authority would be greatly appreciated on the day.



7. Confirmation of Minutes

ITEM NUMBER 7.1.

Timber Creek Local Authority meeting held on 16 May 2024

REPORT TYPE Confirmation of Minutes

PREPARED BY Media and Communications Officer

Recommendation

That the minutes of the Timber Creek Local Authority meeting held on 16 May 2024 be taken as read and be accepted as a true record of the meeting.

Attachments

1. 20240516 TCLA MIN Unconfirmed [**7.1.1** - 7 pages]



MINUTES

TIMBER CREEK LOCAL AUTHORITY MEETING **HELD ON THURSDAY 16 MAY 2024** AT 2:30 PM AT THE TIMBER CREEK COUNCIL OFFICE

VDRC Office



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Brian Hylands

Chief Executive Officer



1. Meeting Opening

The meeting opened at 2:35 pm.

2. Welcome

Chairperson welcomed members and visitors to the meeting.

3. Attendance and Apologies

3.1. Attendees

Appointed Members Present

Coralie Myers Chairperson

Deborah Jones Councillor, Timber Creek Ward

Lucy MoranMemberRebecca MyersMemberTristram HolcombeMember

Beatty Retchford Member (joined at 3:13pm)
Jess Moffatt Member (provisional)

Staff Present

Brian Hylands Chief Executive Officer

Paul Buckley Council Operations Manager

Kristin Beveridge Council Operations Assistant Manager Kim Maskell Media and Communications Officer

Patricia McGillivray CDP Regional Manager

Guests

Karen Hocking

The Department of the Chief Minister and

Cabinet

Jherry Matahelumual The Department of the Chief Minister and Cabinet

Luke Battese Australian Defence Force

Andrew McBride NTPFES
Matthew Gray NTPFES
Dianna Ross NIAA
Jess Bradley NIAA

3.2. Apologies and Absentees

Apologies: Mayor Brian Pedwell

4. Disclosure of Interest

There were no declarations of interest at this meeting.



5. Resignations, Terminations and Nominations

5.1. Resignations

ITEM NUMBER 5.1.1.

Resignation of Cecelia McKenzie

TCLA-2024/11 Resolution: Carried (Tristram Holcombe/Lucy Moran)

That the Resignation of Cecelia McKenzie is noted.

ITEM NUMBER 5.1.2.

Resignation of Marilla Appleby

TCLA-2024/12 Resolution: Carried (Rebecca Myers/Coralie Myers)

That the Resignation of Marilla Appleby is noted.

5.2. Terminations

Termination of John Horgan and Graham Watts

5.3. Nominations

ITEM NUMBER 5.3.1.

Nomination of Jess Moffatt

TCLA-2024/13 Resolution: Carried (Tristram Holcombe/Cr Deborah Jones)

That the Nomination of Jess Moffatt is approved by the Timber Creek Local Authority.

6. Guests and Presentations

ITEM NUMBER 6.1.

Local Authority Review

The Chairperson thanked Karen Hocking.



ITEM NUMBER 6.2.

Land Release and Sewerage (Planning)

The Chairperson thanked Lauren Reed and Jess Powter.

ITEM NUMBER 6.3.

Remote Jobs Economic Development (RJED) Community Consultations

The Chairperson thanked Dianna Ross and Jess Bradley.

ITEM NUMBER 6.4.

2024 Territory Election

The Chairperson thanked Greg Hibble and Karen Parker.

7. Confirmation of Minutes

ITEM NUMBER 7.1.

Timber Creek (Provisional) Local Authority meeting held on 7 March 2024

TCLA-2024/14 Resolution: Carried (Tristram Holcombe/Coralie Myers)

That the minutes of the Timber Creek (Provisional) Local Authority meeting held on 7 March 2024 be taken as read and be accepted as a true record of the meeting.

8. Council Response to Previous Minutes

ITEM NUMBER 8.1.

Feedback from Council

TCLA-2024/15 Resolution: Carried (Cr Deborah Jones/Lucy Moran)

That the Feedback from Council be received and noted

9. Correspondence

Nil



10. Reports

10.1. Council Operations Manager Community Report

ITEM NUMBER 10.1.1.

Council Operations Report - Timber Creek

TCLA-2024/16 Resolution: Carried (Rebecca Myers/Cr Deborah Jones)

A. That the Council Operations Manager Report is received and noted

10.2. Finance Report

ITEM NUMBER 10.2.1.

Finance Report for period ending 31st March 2024

TCLA-2024/17 Resolution: Carried (Tristram Holcombe/Lucy Moran)

A. That the Finance Report for period ending 31st March 2024 is received and noted

ITEM NUMBER 10.2.2.

Projects Update as at 31 March 2024

TCLA-2024/18 Resolution: Carried (Rebecca Myers/Coralie Myers)

A. That the Projects Update as at 31 March 2024 is received and noted

10.3. Actions Report

Action item update.10.3.1. Timber Creek Action Items

TCLA-2024/19 Resolution: Carried (Tristram Holcombe/Cr Deborah Jones)

A. That the Timber Creek Local Authority receive and note the action items update.

Action: Paul to look into ordering signs

10.4. General Reports

Nil



11. Questions from the Public

Nil

12. General Business

Discussion - Airfield

The airfield will be operational from 30 May

Discussion - Boat Ramp closed

The boat ramp is currently being repaired and upgraded

Discussion - Remote job program (RJED)

General discussion

Discussion - Mowing of public areas

DIPL will provide information on areas in Timber Creek that is their responsibility for maintaining.

13. Confidential

Nil

14. Next Meeting

The next Timber Creek Local Authority Meeting will be held 15 August 2024.

The meeting closed at 4:09.

This page and the preceding 6 pages are the minutes of the Timber Creek Local Authority meeting held on 16 May 2024.



8. Council Response to Previous Minutes

ITEM NUMBER 8.1.

Feedback from Council

REPORT TYPE Local Authority Reports

PREPARED BY Media and Communications Officer

Purpose

The purpose of this report is to provide feedback to the Timber Creek Local Authority from the relevant Ordinary Council meeting.

Recommendation

That the Feedback from Council be received and noted

Feedback

On 28 May 2024, Council received the minutes of the Timber Creek Local Authority meeting held on 16 May 2024. Council endorsed the minutes and all resolutions as per the table below:

OCM-2024/74 Resolution: Carried (Cr Deborah Jones/Mayor Brian Pedwell)

That the minutes of the Timber Creek Local Authority Meeting held on 16 May 2024 be adopted as a resolution of Ordinary Council.

Attachments

Nil



9. Reports

9.1. Council Operations Manager Community Report

ITEM NUMBER 9.1.1.

Council Operations Report - Timber Creek

REPORT TYPE Council Operations Manager Report.

PREPARED BY Council Operations Manager, Timber Creek.

Purpose

Updating Council on Timber Creek Project Priorities.

Recommendations

A. That the Council Operations Report - Timber Creek is received and noted

Regional Plan

Goal 1: Quality Leadership

1.1 - Ensure effective community leadership and representation to Council of local issues through Local Authority Committees

Goal 2: Financial Sustainability

2.3 Improve efficiencies within the Council to minimize resource wastage

Goal 4:Liveability

4.1 Delivery of quality programs which support resident's well being

Goal 5: Infrastructure

5.1 Develop and implement an Asset Maintenance and Replacement Program

Events and Activities

Timber Creek Festival to go ahead on the 3rd of August.

Local Authority Meetings

Next meeting to be on the 15th of August.

Vacant Positions (VDRC in Community)

Positions in Operations, CDP, and Community Care available on our website.

Maintenance Buildings and Fixed Assets

Plumbing work is to be carried out on two of our staff properties.

Maintenance is up to date with all other fixed assets.

Plant and Equipment

Regular maintenance is up to date with all plant and equipment.



Regional Plan Project Priorities

Road drainage is ongoing with R2R funding for Wilson St Road and drainage. R2R funding for the Nackeroo monument road and the rubbish dump road also.

Council officer conflict of interest declaration

We, the Author, and Approving Officer, declare we do not have a conflict of interest in relation to this matter.

Attachments

Nil



9.2. Finance Report

ITEM NUMBER 9.2.1.

Finance Report for period ending 30th June 2024

REPORT TYPE Local Authority Finance Report

PREPARED BY Chief Finance Officer

Recommendations

A. That the Finance Report for period ending 30th June 2024 is received and noted

Attachments

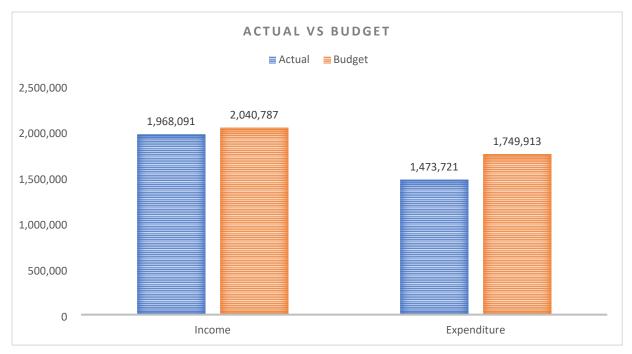
1. Timber Creek 30 06 2024 [**9.2.1.1** - 2 pages]

Actual v Budget for Timber Creek Local Authority as of 30th June 2024

OPERATING INCOME	YTD Actuals	YTD Budget	YTD Variance	Comments
OTERATINO INCOME	\$	\$	\$	Comments
Rates	214,122	214,122	0	
Charges	184,196	184,196	0	
Fees and Charges	221,358	266,535	(45,177)	The number of NDIS clients has decreased, resulting in a decrease in revenue and less income received from Airstrip maintenance compared to the budget amount.
Operating Grants and Subsidies	1,299,151	1,299,151	0	
Commercial and Other Income	49,264	76,783	(27,520)	Income from HCP is low compared to the budget. The decrease in the number of clients resulted in decreased income.
TOTAL OPERATING INCOME	1,968,091	2,040,787	(72,697)	
OPERATING EXPENDITURE				
Employee Expenses	817,399	988,952	(171,554)	Underspend due to vacant positions in Timber Creek
Materials and Contracts	494,403	598,171	(103,767)	We have underspends on repair and maintenance (plants and MV), cleaning products and contractors, and accommodation and travel expenses.
Council Committee & LA Allowances	7,400	7,800	(400)	Fewer LA members attended the meeting than the budgeted number.
Council Committee & LA Expenses	1,344	1,815	(471)	Fewer LA members attended the meeting than the budgeted number.
Allocations	153,175	153,175	0	
TOTAL OPERATING EXPENDITURE	1,473,721	1,749,913	(276,192)	
OPERATING SURPLUS / DEFICIT	494,370	290,875	203,495	

For the twelve months ending 30th June 2024, Timber Creek received \$1,968,091 and spent \$1,473,721, compared to budgeted income of \$2,040,787 and expenditure of \$1,749,913, respectively.





Capital projects updates

As of 30th June 2024, the Council has spent \$54,174 on four capital projects in Timber Creek. One project is completed, and three are in progress.

Project Name	Amount	Project Status	Funded by
Installation of outdoor gym	36,059	work in progress	Grant/LA funds
Lot 81 and Com's house Timber Creek Sceptic Upgrade	7,764	work in progress	Council reserves
Cyclone Container Block	6,750	Completed	Council reserves
No 4 Fitzer Road - Respite Centre Upgrade	3,600	work in progress	Grant

54,174



ITEM NUMBER 9.2.2.

Project Funding Updates as at 30th June 2024

REPORT TYPE Finance Report

PREPARED BY Chief Finance Officer

Purpose

The purpose of this report is to provide an update on the Local Authority Project Funding (LAPF) that has been spent or committed, and to provide an overview of funds available for future projects.

Recommendations

A. That the Project Funding Updates as at 30th June 2024 report is received and noted

Local Authority Project Funding

Funds Spent financial year

\$8,892 of LAPF has been spent this financial year

Funds Committed

\$37,277 of LAPF is committed to projects.

Funds Available

\$20,322 of LAPF is available for future projects

The Timber Creek Local Authority is encouraged to discuss and consider suitable projects to be funded with the remaining LAPF.

Attachments

1. TC Projects 30 06 2024 [**9.2.2.1** - 1 page]

Local Authority projects-Timber Creek

Fund Carried forward from last financial year.		29,891
Grant received this financial year.		36,600
Total available funds		66,491
Funds spent to date	11,160	
Less funds spent last financial year	-2,268	-8,892
Funds committed but not yet spent		-37,277
Funds available for future projects		20,322

Project Name	Resolution	Funds Committed to projects	Money spent to date	Remaining funds available	Status
The Family Festival 2023/24	TCLA-2022/15	8,437	8,437	-	completed
Playground and outdoor fitness stations	TCLA-2023/6	30,000	-	30,000	Remains open
The Family Festival 2024/25	TCLA-2024/10	10,000	2,723	7,277	Remains open
		48,437	11,160	37,277	



9.3. Actions Report

Action item update.9.3.1. Timber Creek Action Items

Report Type Local Authority Reports

Department Operations

Prepared by Operations manager

Purpose

To provide an update on Timber Creek Local Authority action items.

Recommendations

A. That the Timber Creek Local Authority receive and note the action items update.

School zone signage-

Awaiting quotations from 2 suppliers, emailed from the 7th and the 24th of July awaiting response.

Airstrip shelter-

DIPL have informed the operations manager that the area outside the airfield is not under DIPL classification.

Playground equipment upgrade-

Waiting for a response regarding the quotation. Operations have sent details, photos and Australian Standards identification plate information at the request of the contractor.

Attachments

1. 20230516 Action Items Report TCLA [**9.3.1.1** - 4 pages]

ACTION REGISTER

Timber Creek Local Authority – AUGUST 2024



MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
16 August 2022	Festival Stage Mural	Festival Stage Mural	Council Operations	Developing ideas for this project.	In progress
16 May 2023	School Zone and security lights at gate	Resolution: TCLA-2023/24 A. The Timber Creek Local Authority request council look into alternative illuminating school zone signs which will capture the attention of drivers; and B. The Timber Creek Local Authority request council obtain quotes and/or research grant opportunities (such as Community Safety Grants) for security lights (flood lights) on the street outside the school and creche (from both directions)	Council Operations	Roads to Recovery funding has been received. Lighting and school signage is included in scope of works being prepared for the Timber Creek Wilson Street upgrade. Council Operations Katherine still working on final draft for works to be carried out for tender. 16/04/24. Tender to be released for all R2R funding and school zone signage. 26/06/24.School lighting to be supplied by education department. Awaiting quotation from supplier, emailed 10/07/24 and 25/07/24.	In progress
15 August 2023	Return of funds	TCLA-2023/32 Resolution: A. The Timber Creek Local Authority request that the funds allocated to the International Women's Day event (TCLA-2022/17) be returned to 'funds available'; and B. That the remaining funds from the Timber Creek Festival (TCLA-2022/15) be returned to 'funds available'.	Executive		

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
15 August 2023	Inadequate telecommunicat ion services	TCLA-2023/35 Resolution: The Timber Creek Local Authority requests that Council put forward a motion to the Local Government Association of the Northern Territory regarding the inadequate telecommunication services provided by Telstra in the Timber Creek region.	Executive		
21/11/23	Outdoor Gym	(Provisional)TCLA-2023/43 Resolution: That the Timber Creek Local Authority accept the final quote from NT Sports and Playground for the outdoor gym.	Operations	16/04/24 Contractor to set a start date in May as the materials have arrived in Darwin.	Completed.
21/11/23	Playground Equipment	Action: TCLA requests Council to look into possible playground equipment for younger children.	Operations	16/04/24. Awaiting quote from hardy landscaping for the upgrade of the playground equipment. Last emailed on the 27/03/24. 26/06/24. Supplier to send amended quotation due to new soft fall required in scope of works for new slide. 10/07/24. Awaiting quotation from supplier, supplier has cert numbers and design style for the playground, new softfall to be added in quotation.	In progress.
7/3/24	Airstrip	Action: TCLA / COM to write to DIPL regarding the need for shelter at the Timber Creek Airstrip	Executive	DIPL reply to email- The construction of any shelter outside the airfield is under the local council.26/07/24	Completed.

MEETING DATE	ITEM	ACTION REQUIRED	ASSIGNED DEPARTMENT	ACTION TAKEN	STATUS
16/05/24	Signs	Action: COM to look into ordering signs	Operations	Asked second supplier for quotation	In Progress.



9.4. General Reports9.5. Attendance Report

ITEM NUMBER 9.5.1.

Local Authority Member Attendance Report

REPORT TYPE Local Authority Reports

PREPARED BY Media and Communications Officer

Purpose

The purpose of this report is that the Timber Creek Local Authority receives and notes the Local Authority Member Attendance.

Background

In accordance with Section 7.1(f) of the Ministerial Guideline 1, the membership of an appointed Local Authority member may be revoked by Council where the member is absent without permission of the Local Authority from two consecutive meetings.

Recommendations

A. That the Local Authority Member Attendance Report is received and noted

Member	7/03/2024	16/05/2024	15/08/202 4	14/11/202	
Coralie Myers	P	P	-		
Deborah Jones	Р	Р			
Graham Watts	NO AP	terminated 16/5/24			
Rebecca Myers	Р	Р			
Lucy Moran	Р	Р			
John Horgan	NO AP	terminated 16/5/24			
Tristram Holcombe	Р	Р			
Beatty Retchford	AP	Р			
Jess Moffatt		P (provisional)			
Cecelia McKenzie	AP	resigned			
Marilla Appleby	AP	resigned			
able Key * P = Present * AP = Apologies given and accepted *NO AP No apologies and not resent at meeting					

Attachments

Nil



10. Correspondence

ITEM NUMBER 10.1.

Correspondence

REPORT TYPE Correspondence

PREPARED BY Media and Communications Officer

Recommendation

That the correspondence be received and noted.

Attachments

1. Timber Creek Local Authority Meeting Brief 16.05.24 [10.1.1 - 2 pages]

Timber Creek DIPL Presentation Victoria Daly Regional Council Local Authority Meeting

16 May 2024

Background

- The Department of the Chief Minister and Cabinet (CM&C) is the lead agency for policy relating to Aboriginal land and native title matters. This includes the development and implementation of whole of Government policies relating to land and sea ownership and delivering on the economic and social aspirations of Aboriginal Territorians.
- DIPL assists with the progress of Aboriginal land claims, native title claims, community living area applications and other Aboriginal land matters relating to the Crown Land Estate.
- In 2023-24, DIPL in consultation with AGD and CM&C, has:
 - assisted with 33 active Aboriginal land claims (subject to inquiry or settlement negotiations/ implementation);
 - assisted with a majority of the 23 native title claims; and
 - o managed 2 new registered Aboriginal Community Living Areas (CLAs) over pastoral leases.

Local Authority Brief

- The Department is preparing a regional development strategy to provide a strategic approach to planning for economic and population growth across the Territory and achieve a \$40B economy, through master planning of regional town growth to support for the new industries across the regions.
- The regional development strategy will support the investment in infrastructure to support the development of regional towns and their surrounds to underpin this economic growth.
- DIPL has commenced integrated strategic planning for residential, commercial and industrial land across a number of regional townships including Adelaide River, Batchelor, Daly Waters, Larrimah, Mataranka, Elliot, Pine Creek, Ti Tree, Timber Creek, Kalkarindji and Borroloola, which are likely to be the key to supporting regional economic growth.
- This integrated strategic planning will include a review of existing infrastructure including, water, sewer, energy, drainage, roads, social infrastructure (e.g. schools and police stations), transport infrastructure (e.g. airports and bus terminals) and land availability through a baseline review of these townships to identify gaps and opportunities
- The integrated strategic planning process will include engagement with key stakeholders including regional councils, authorities, and the community.
- \$10M is being sought for this work through the Commonwealth's regional Precincts and Partnerships Program (rPPP) for the development of strategic infrastructure plans from regional towns.



Timber Creek Local Authority Meeting Thursday 15 August 2024
Meeting Brief - Timber Creek DIPL Presentation Victoria Daly Regional Council Local Authority Meeting

- The NT Regional Towns Growth Strategies will develop a strategic approach to program/project independence to guide the planning for economic and population growth across the Northern Territory.
- The plans look to identify available or planned subdivisions as well as areas for potential growth. The plans consider both residential and commercial/industrial capacity as well as liveability and enhancement considerations, particularly those related to tourism.
- The 2023-24 BP4 Program includes funding for Timber Creek design upgrade. Detailed subdivision design was completed in 2016 to support the staged release of a total of 43 residential (36 residential and seven rural residential) lots. Further subdivision design consultation will commence after consultation with traditional owner and stakeholders
- The department will be engaging with all stakeholders including Local Government Authorities, Northern Land Council and other key stakeholders to provide confirmation of support for the rPPP grant application.
- At the time the development was subject to ongoing negotiations to resolve native title.
- DIPL has engaged with Northern Land Council to arrange a meeting with Timber Creek Traditional Owners to initiate conversations regarding the establishment of an Indigenous Land Use Agreement.



11. Questions from the Public

12. General Business

13. Next Meeting

The next Meeting of Timber Creek Local Authority will be held 14 November 2024.